

**City of Fairfax Parks and Recreation Department**

City Hall Room 123  
Attn: Athletic Services  
10455 Armstrong Street Fairfax, VA 22030  
Hours: 8:30 am to 5 pm weekdays  
Phone: 703.385.7858 Fax: 703.246.6321  
Email to: Richard.wyant@fairfaxva.gov

**Official Use Only**

Date Received:

Approved:

Not Approved:

Date:

Approved by:

**Application for FIELD/GYMNASIUM**

- Applications will be processed in accordance with the Field and Gym Allocation Policies. Policies can be found on our website.
- Applications are subject to fees described in the Application Fee Policy, Allocation Policies, and Fee Schedule.
- Incomplete applications will not be processed and will be returned to the applicant for completion.
- Applications received after the deadlines will be considered in the order in which they are received, on a space available basis.
- Please do not attach payment to this application, as payments will not be processed until a permit is issued.

Type of Activity: \_\_\_\_ Practice \_\_\_\_ Game \_\_\_\_ Camp/Clinic/Tryout (is it a fee based Camp/Clinic on school property) Yes or No

**\*If any of the requested time is for a camp, clinic, or tryout ON SCHOOL PROPERTY where fees are being collected, you must contact the Fairfax County Public Schools (FCPS) Community Use Office at 571-423-2340 and/or the Fairfax County Park Authority at 703-324-8516.**

**Season:** Please check the season for which you are applying. A separate application must be submitted for each season.

Gymnasium Season Dates*		Gym Application Deadline		Field Season Dates	Field Application Deadline
<input type="checkbox"/>	Spring: April-Last Day of School	January 1	<input type="checkbox"/>	Spring/Summer: March-July	January 1
<input type="checkbox"/>	Summer: Must Contact School	NA	<input type="checkbox"/>	Fall: August 1 – November 30	June 1
<input type="checkbox"/>	Fall: 1 week after FCPS open – November	June 1	<input type="checkbox"/>	Winter: December 1 – Feb 28	October 1
<input type="checkbox"/>	Winter: December-March	October 1			

**Sport:** Please check the sport for which you are applying. A separate application must be submitted for each sport.

Gym Sports		Field Sports		
<input type="checkbox"/> Badminton	<input type="checkbox"/> Volleyball	<input type="checkbox"/> Baseball – 60'	<input type="checkbox"/> Football	<input type="checkbox"/> Softball – Fast pitch
<input type="checkbox"/> Basketball	<input type="checkbox"/> Wrestling	<input type="checkbox"/> Baseball – 90'	<input type="checkbox"/> Lacrosse	<input type="checkbox"/> Softball – Slow pitch
<input type="checkbox"/> Cheerleading	<input type="checkbox"/> Other	<input type="checkbox"/> Cricket	<input type="checkbox"/> Rugby	<input type="checkbox"/> Other
		<input type="checkbox"/> Field Hockey	<input type="checkbox"/> Soccer	

Organization Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Web: \_\_\_\_\_

Organization Address: \_\_\_\_\_ State: \_\_\_\_\_ City/County: \_\_\_\_\_ Zip: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ City/County: \_\_\_\_\_ Zip: \_\_\_\_\_

# City of Fairfax Residents: \_\_\_\_\_ # Fairfax County Residents : \_\_\_\_\_ Total Number of Participants: \_\_\_\_\_

Is your Organization a Non-Profit? Yes or NO (proof may be required)

Athletic Field Requested	Field #	Days of Week	Dates	Time

The undersigned certifies that he/she is familiar with the regulations governing the use of athletic fields and park facilities. The undersigned shall be held financially responsible for any and all damages to the City of Fairfax property caused by the user and for the prompt and proper settlement of claims for such damage. The undersigned hereby releases and hold the City of Fairfax, its officers, servants, agents and employees harmless from any and all liabilities or claims arising out of or relating to the undersigned's maintenance or use of City athletic fields and park facilities

(Signature)

(Title)

(Date)